

SL.NO	NAME OF THE PROGRAMME	DATES	NO OF DAYS	NO. OF PARTICIPANT	COURSE DIRECTOR	SPONSORED BY
<b>APRIL</b>						
1	Induction Training for TCS Gr. II (Probationers)	24.01.2012-24.04.2012		20	ES	DoPT (Training for all)
2	In Service Training for TCS Officers (Batch – II)	4 – 8.04.2011	5	19	ES	DoPT (Training for all)
3	Earthquake Resilient Construction for Engineers of RD.	4 – 7.04.2011	4	30	ES	Revenue Deptt.
4	In- Service Training for Ministerial Staff of School Education Deptt.(Batch – I)	4 – 6.04.2011	3	43	ES	DoPT (State Category)
5	Training Programme on - Managing Information Technology	4-11.04.2011	8	33	AC	DoPT,Gol
6	Disaster Preparedness & Management of Ambassa Block	4 – 5.04.2011	2	38	ES	DoPT (Training for all)
7	Disaster Preparedness & Management for School Education Deptt. (Batch – I)	7 – 9.04.2011	3	43	ES	DoPT (State Category)
8	In-service Training for Ministerial Staff of Police Deptt. (Batch – II)	11 – 13.04.2011	3	35	ES	DoPT (Training for all)
9	Induction Training for Ministerial Staff of Police Deptt. (Batch – II)	12-26.04.2011		35	ES	DoPT (Training for all)
10	Induction Training for Newly Promoted TCS Gr. – II Officers	12.04.2011 – 12.05.2011	1 Month	21	ES	DoPT (Training for all)
11	Administrative Law & Court Procedure	18-24 .04.2011	7	26	SM	DoPT, Gol
12	Disaster Preparedness & Management for Police Deptt. (Batch – II)	18 – 20.04.2011	3	33	ES	DoPT (Training for all)
13	Planning & Management of SGSY/NRLM	18-22 .04. 2011	5	59	SM	RD GOVT. OF Tripura
14	RIGHT TO INFORMATION ACT 2005	23.04.2011	1	44	AC	DoPT,Gol
15	In-service Training for Ministerial Staff of PWD Deptt. (Batch – III)	25- 27.04.2011	3	31	ES	DoPT (Training for all)
16	Disaster Preparedness & Management for Chawmanu Block	25-26.04.2011	3	28	ES	NIDM
17	DBMS through MS Access	26-30.04.2011	5	44	AC	DoPT,Gol
18	Empowerment of Women through Self Help Groups (Batch – I)	27- 29.04.2011	3	20	ES	DoPT (State Category)
19	Empowerment of Women through Self Help Groups (Batch –II)	27- 29.04.2011	3	25	ES	DoPT (State Category)
20	Gender Issues in Disaster Management	25-27.04.2011	3	28	ES	DoPT (SEPT State Category)
21	Sensitization on GIS/ GPS Application for Disaster Management	28.04.2011	1	28	ES	DoPT
22	Disaster Preparedness & Management for PWD Deptt. (Batch – III)	28-30.04.2011	3	31	ES	DoPT (Training for all)
<b>MAY</b>						
23	Training Programme on NREGASoft	02-04.05.2011	4	31	AC	DoPT,Gol
24	In-service Training for Ministerial Staff of Agriculture Deptt.	02-04.05.2011	3	18	ES	DoPT (Training for all)
25	Disaster Management for Manu RD Blocks	03-04.05.2011	2	37	ES	(NIDM)
26	Disaster Management for Damcherra RD Blocks	03-04.05.2011	2	21	ES	(NIDM)
27	Disaster Management for Dumburnagar RD Blocks	03-04.05.2011	2	19	ES	(NIDM)
28	In-service Training Programme for the Officers of Agriculture Department	3-5.05.2011	3	23	AC	DoPT,Gol
29	In- service Training Programme for the Officials of Health Department	4-6.05.2011	3	23	AC	DoPT,Gol
30	Disaster Preparedness & Management for Agricultural Deptt. (Batch – IV)	05-07.05.2011	3	16	ES	DoPT (Training for all)
31	Empowerment of Women through Self Help Group for Manu/ Damcherra RD Blocks (Batch – III)	05-07.05.2011	3	21	ES	(State Category)
32	Empowerment of Women through Self Help Group for Manu/ Damcherra RD Blocks (Batch – IV)	05-07.05.2011	3	21	ES	(State Category)
33	Entrepreneurship of women through SHGs Group (Batch – I)	05-07.05.2011	3	20	ES	(State Category)
34	Entrepreneurship of women through SHGs Group (Batch – II)	05-07.05.2011	3	20	ES	(State Category)
35	TOT- Bharat Nirman Volunteers	5-7 .05. 2011	4	30	SM	MoRD,Govt. of India
36	Training on Computer Aided Design	10-16.05.2011	7	17	AC	DoPT,Gol
37	Health Management(B-I)	10-12.05.2011	3	22	SM	DoPT, Gol
38	In-service Training for Ministerial Staff of TTAADC	11-13.05.2011	3	28	ES	(State Category)
39	Induction Training for TCS (p) Batch - II	13.05.2011- 13.06.2011	1 Month	17	ES	GA (P&T)
40	Training Programme on - Direct Trainers Skill	16-21.05.2011	6	19	AC	DoPT,Gol
41	DBMS through MS Access	16-21.05.2011	6	18	AC	DoPT,Gol
42	Managing Information Technology	18-23.05.2011	6	20	AC	DoPT,Gol
43	Entrepreneurship Development through SHG Gournagar RD Block	19-21.05.2011	3	26	ES	DoPT (State Category)
44	Entrepreneurship Development through SHG	19-21.05.2011	3	22	ES	DoPT (State Category)

45	Decentralized Planning	19-21 .05. 2011	3	24	SM	DoPT, Gol
46	Disaster Management for Gournagar Block	20-21.05.2011	2	48	ES	NIDM
47	Disaster Management for Dukli Block	20 – 21.05.2011	2	17	ES	NIDM
48	Disaster Management for Boxanagar	20 – 21.05.2011	2	22	ES	NIDM
49	Disaster Management for Jampuijala Block	20 – 21.05.2011	2	18	ES	NIDM
50	Marketing Strategies and Packaging of Rural Products under NRLM	23-28.05.2011	5	44	ES	(NIRD-NERC)
51	Training Programme on - Design of Training	23-28.5.2011	6	16	AC	DoPT,Gol
52	INFORMATION TECHNOLOGY FOR OFFICE MANAGEMENT	23-31.5.2011	9	19	AC	DoPT,Gol
53	INFORMATION TECHNOLOGY FOR OFFICE MANAGEMENT	30.5.2011-4.06.2011	5	25	AC	DoPT,Gol
54	VAT & CST Act for Newly Recruited Inspectors of Taxes (Batch – I)	30.05.2011-03.06.2011	5	20	ES	(Taxes and Excise)
55	Disaster Management for Pecharthal Block	31.05.2011-01.06.2011	2	27	ES	NIDM
<b>JUNE</b>						
56	Disaster Management for Mohanpur Block	02-03.06.2011	2	30	ES	NIDM
57	VAT & CST Act for Newly Recruited Inspectors of Taxes (Batch – II)	06-10.06.2011	5	20	ES	(Taxes and Excise)
58	Gender & Disaster Management	06-10.06.2011	5	52	ES	NIDM
59	Panchayat & their Finances	6-10.06. 2011	5	26	SM	DoPT, Gol
60	In-service Training Programme for the Officers of Fisheries Department	08-10.06.2011	3	24	AC	DoPT,Gol
61	RIGHT TO INFORMATION ACT 2005	09.06.2011	1	21	AC	DoPT,Gol
62	In – Service Training for Ministerial Staff of Health Deptt.	13-15.06.2011	3	17	ES	DoPT
63	VAT & CST Act for Newly Recruited Inspectors of Taxes (Batch – III)	13-17.06.2011	5	20	ES	(Taxes and Excise)
64	Panchayat & their Finances	13-17 .06. 2011	5	28	SM	DoPT, Gol
65	RIGHT TO INFORMATION ACT 2005	16-17.06.2011	2	29	AC	DoPT,Gol
66	RIGHT TO INFORMATION ACT	17.06.2011	1	27	AC	DoPT,Gol
67	Conduct Rules & Departmental Inquiries	20-24 .06. 2011	5	31	SM	DoPT, Gol
68	Information Technology for Office Management	20.06.2011-25.06.2011	6	28	AC	DoPT,Gol
69	Information Technology for Office Management	20-25.06.2011	6	28	AC	DoPT,Gol
70	VAT & CST Act for Newly Recruited Inspectors of Taxes (Batch – IV)	20-24.06.2011	5	23	ES	(Taxes and Excise)
71	In – Service Training for TCS Officer’s (Batch – III)	21-25.06.2011	5	12	ES	DoPT
72	Use of equipment for search and rescue	21-22.06.2011	2	44	ES	Revenue Deptt.
73	In-service Training Programme for the Officials of ARD Department	22-24.06.2011	3	19	AC	DoPT,Gol
74	Roles & Responsibility of Officers dealing with Court Matters	22-24 .06. 2011	3	15	SM	DoPT, Gol
75	First Aid & Life Saving Techniques	23-25.06.2011	3	44	ES	Revenue Deptt.
76	Post Disaster Need Assessment	25.06.2011	1	44	ES	Revenue Deptt.
77	Orientation of Bharat Nirman Volunteers	25-26.06.2011	2	42	AC	MoRD
78	Information Technology for Office Management	27.06.2011-2.07.2011		17	AC	DoPT,Gol
79	Conduct Rules & Departmental Inquiries	27.06.2011 -1 .07.2011	5	24	SM	DoPT, Gol
80	Training Programme on Bharat Operating System Solutions (BOSS)	27-28.06.2011	2	12	AC	DoPT,Gol
81	Participatory Planning ,Implementation & Monitoring of RD Programmes	28 .06.2011- 2’ 2.07.2011		30	SM	NIRD-NERC
82	RIGHT TO INFORMATION ACT	28-30.06.2011	3	24	AC	DoPT,Gol
83	Disaster Management for Saleema Block	29-30.06.2011	2	11	VS	NIDM
84	Disaster Preparedness & Management for NGO’s	29-30.06.2011	2	18	VS	NIDM
<b>JULY</b>						
85	Disaster Management for Bishalgarh Block	1-2.07.2011	2	41	VS	NIDM
86	Panchayat & their Finances	4-8 .07. 2011	5	27	SM	DoPT, Gol
87	Consumer Protection :Acts & Rules	4-6 .07. 2011	3	33	SM	DoPT, Gol
88	In-service Training for Ministerial staff on office Procedure, Establish Matters	4 -7.7.2011	4	20	ES	ST & E
89	Management of Accounts for RD Programmes	04-09.07.2011	6	51	AC	NIRD-NERC
90	Information Technology for Office Management	04-08.07.2011	5	20	AC	DoPT,Gol
91	Administration, Financial Matters & Office Procedure for Middle level Officers of Police Deptt.	5 – 7.7.2011	3	30	AC	DOPT SCP

92	Disaster Management for Jirania Block	5-6.07.2011	2	32	VS	NIDM
93	Disaster Management for Kalayanpur Block	5-6.07.2011	2	27	VS	NIDM
94	RIGHT TO INFORMATION ACT	07.07.2011	1	27	AC	DoPT,Gol
95	Panchayat & their Finances	11-15.07. 2011	5	43	SM	DoPT, Gol
96	Information Technology for Office Management	11-16.07.2011	6	11	AC	DoPT,Gol
97	RIGHT TO INFORMATION ACT	11-16.7. 2011	6	33	AC	DoPT,Gol
98	In-service Training for Ministerial Staff on office Procedure, Establish Matters	11-14.07.2011	4	19	ES	DOPT SCP
99	RIGHT TO INFORMATION ACT	14.07.2011	1	43	AC	DoPT,Gol
100	Disaster Management for Hezamara Block	15-16.07.2011	2	28	VS	NIDM
101	In-service Training for Ministerial Staff of ST & E on office procedure Establish Matters	18-21.07.2011	4	20	ES	ST & E
102	RIGHT TO INFORMATION ACT	18-22.07.2011	5	28	AC	DoPT,Gol
103	Disaster Management for Khowai Block	18-19.7.2011	2	35	VS	NIDM
104	Disaster Management for Mandai Block	18-19.07.2011	2	23	VS	NIDM
105	Project Formulation And Report Writing For NGOs And CBOs	18 – 20.07.2011	3	26	ES	DoPT (State Category)
106	Training Programme on - Project Management	20-22.07.2011	3	22	AC	DoPT,Gol
107	Disaster Management for Melagarh Block	20-21.07.2011	2	33	VS	NIDM
108	Disaster Management for Kathalia Block	20-21.07.2011	2	31	VS	NIDM ST & E
109	In – Service Training for Ministerial staff of ST & E on office procedure Establish Matters	25-28.07.2011	4	19	ES	DOPT SCP
110	RIGHT TO INFORMATION ACT	25-29.07.2011	5	21	AC	DoPT,Gol
111	Disaster Management for Padmabil Block	26-27.07.2011	2	35	VS	NIDM
112	Disaster Management for Mungiakami Block	26-27.07.2011	2	22	VS	NIDM
113	RIGHT TO INFORMATION ACT	28-30.07.2011	3	15	AC	DoPT,Gol
<b>AUGUST</b>						
114	PIME of NSAP & other development Programmes	1-6.08.2011	6	60	ES	NIRD - NERC
115	PowerPoint Presentation	01-03.08.2011	3	23	AC	DoPT,Gol
116	Management of Change	2-6.08.2011	5	17	AC	DoPT,Gol
117	ToT Human Rights for Police Department	4-8.08.2011	5	36	ES	NHRC
118	Managerial Leadership for Organisational Development for officials of ZPs & PRIs	8-13 .08. 2011	6	29	SM	NIRD-NERC
119	RIGHT TO INFORMATION ACT	08-12.08.2011	5	36	AC	DoPT,Gol
120	Training of BNVs under Lab-to-Land- Batch –I	10-12.08. 2011	3	30	SM	MoRD,Govt. of India
121	Ethics and Values in Administration (B-I)	10-12.08.2011	3	39	VS	DoPT (Training for all)
122	Ethics and Values in Administration(B-II)	10-12.08.2011	3	16	VS	DoPT (Training for all)
123	Consumer Protection :Acts and Rules	16-18.08. 2011	3	32	SM	DoPT, Gol
124	Tribal Development	16-18 .08. 2011	3	15	SM	DoPT,Gol
125	Sensitization on HIV/AIDS for North Tripura Dist. SHGs (Batch – I)	17.08.2011	1	28	ES	TSACS
126	Tribal Development	18 -20 .08. 2011	3	32	SM	DoPT,Gol
127	Project Management	18-20.08.2011	3	17	AC	DoPT,Gol
128	Sensitization on HIV/AIDS for North Tripura Dist. SHGs (Batch –II)	18.08.2011	1	56	ES	TSACS
129	Sensitization on HIV/AIDS for West Tripura Dist. SHGs	19.08.2011	1	67	ES	TSACS
130	Sensitization on HIV/AIDS for South Tripura Dist. SHGs	20.08.2011	1	102	ES	TSACS
131	Information Technology for Office Management	23-27.08.2011	5	18	AC	DoPT,Gol
132	Training of BNVs under Lab-to-Land- Batch –II	23-25.08. 2011	3	30	SM	MoRD,Govt. of India
133	Sensitization on HIV/AIDS for Dhalai Tripura Dist. SHGs	24.08.2011	1	89	ES	TSACS
134	Procurement and Contract Management (B-I)	25-27.08.2011	3	25	VS	DoPT (Training for all)
135	Procurement and Contract Management (B-II)	25-27.08.2011	3	30	VS	DoPT (Training for all)
136	Efficient Land Administration and Management	25-27 .08.2011	3	34	SM	DoPT, Gol
137	Sensitization on HIV/AIDS for West Tripura Dist. SHGs	25.08.2011	1	16	ES	TSACS
138	Sensitization on HIV/AIDS for PRI Representatives of North Dist.	27.08.2011	1	3	ES	TSACS
139	RIGHT TO INFORMATION ACT	29-30.08.2011	2	11	AC	DoPT,Gol

140	Sensitization on HIV/AIDS for PRI Representatives of Dhalai Dist.	30.08.2011	1	20		TSACS
<b>SEPTEMBER</b>						
141	Sensitization on HIV/AIDS for PRI Representatives of Dhalai Dist.	02.09.2011	1	22	ES	TSACS
142	Information Technology for Office Management	03-09.09.2011	7	24	AC	DoPT,Gol
143	Information Technology for Office Management	05-09.09.2011	5	28	AC	DoPT,Gol
144	Information Technology for Office Management	05-09.09.2011	5	12	AC	BRGF
145	Economic Empowerment of Women through SHGs	07-09.09.2011	3	33	VS	DoPT (Training for all)
146	Training of BNVs under Lab-to-Land- Batch –III	7-9 .09.2011	3	30	SM	MoRD,Govt. of India
147	Sensitization on HIV/AIDS for SHGs of West Dist.	08.09.2011	1	85	ES	TSACS
148	Sensitization on HIV/AIDS for SHGs	09.09.2011	1	51	ES	TSACS
149	Sensitization on HIV/AIDS for BDOs	09.09.2011	1	12	ES	TSACS
150	Sensitization on HIV/AIDS for Anganwardi Works of West Dist. (Batch -1)	12.09.2011	1	127	ES	TSACS
151	Social Sector Development in Rural Areas	12-17.09.2011	6	40	ES	NIRD-NERC
152	Information Technology for Office Management	12-17.09.2011	6	33	AC	DoPT,Gol
153	Information Technology for Office Management	12-17.09.2011	6	11	AC	BRGF
154	Information Technology for Office Management	12-17.09.2011	6	23	AC	DoPT,Gol
155	Cybercrime	13-15.09.2011	3	21	AC	DoPT,Gol
156	Information Technology for Office Management	13-17.09.2011	5	25	AC	DoPT,Gol
157	Sensitization on HIV/AIDS for PRI Representatives	13.09.2011	1	40	ES	TSACS
158	Sensitization on HIV/AIDS for AWW (Batch –II) of West Dist.	14.09.2011	1	120	ES	TSACS
159	RIGHT TO INFORMATION ACT	16.09.2011	1	18	AC	DoPT,Gol
160	Sensitization on HIV/AIDS for AWW (Batch – III)	16.09.2011	1	92	ES	TSACS
161	Water quality Testing for Different Parameters	18-21.09.2011	4	45	AC	PWD-DWS
162	Project Formulation And Report Writing For NGOs And CBOs	18-20.08.2011	3	16	ES	DoPT (State Category)
163	Information Technology for Office Management	19-23.09.2011	5	13	AC	BRGF
164	Information Technology for Office Management	19-24.09.2011	6	25	AC	DoPT,Gol
165	Sensitization on HIV/AIDS for AWW of South Dist. (Batch – I)	19.09.2011	1	48	ES	TSACS
166	Sensitization on HIV/AIDS for AWW of South Dist. (Batch – II)	20.09.2011	1	49	ES	TSACS
167	Sensitization on HIV/AIDS for AWW of North Dist. (Batch – I)	20.09.2011	1	61	ES	TSACS
168	In-service Training for Ministerial Staff of Police Deptt. (Batch – I)	20-25.09.2011	6	44	ES	DoPT (State Category)
169	Water quality Testing for Different Parameters	20-23.09.2011	4	31	AC	DWS
170	Sensitization on HIV/AIDS for AWW of North Dist. (Batch – II)	21.09.2011	1	41	ES	TSACS
171	Sensitization on HIV/AIDS for AWW of Dhalai Dist. (Batch – I)	22.09.2011	1	33	ES	TSACS
172	Workshop on Rural Health & Hygiene	22.09.2011	1	45	AC	PWD-DWS
173	Training of BNVs under Lab-to-Land- Batch –IV	22-24 .09. 2011	3	30	SM	MoRD,Govt. of India
174	Sensitization on HIV/AIDS for AWW of Dhalai Dist. (Batch – II)	23.09.2011	1	32	ES	TSACS
175	Workshop on Rural Health & Hygiene	24.09.2011	1	50	AC	PWD-DWS
176	Sensitization on HIV/AIDS for Representatives	26.09.2011	1	57	ES	TSACS
<b>OCTOBER</b>						
177	Training of BNVs under Lab-to-Land- Batch –V	13 -15 .10.2011	3	30	SM	MoRD,Govt. of India
178	Information Technology for Office Management	17-21.10.2011	5	27	AC	DoPT,Gol
179	Information Technology for Office Management	17-21.10.2011	5	10	AC	BRGF
180	In-Service Training for TCS Officers (Administration & Financial Matters)	17-19.10.2011	4	18	ES	DoPT (State Category)
181	In-service Training for Ministerial Staff of Police Deptt. (Batch – II)	18-22.10.2011	5	52	ES	DoPT (State Category)
182	Procurement and Contract Management (B-III)	19-21.10.2011	3	23	VS	DoPT (Training for all)
183	Leadership Team Building & Communication Skills for TCS	20 – 22.10.2011	3	18	ES	DoPT (State Category)
184	Operation & Maintenance of DWS Rural Water Supply Scheme	20-21.10.2011	3	27	AC	PWD-DWS
185	Rural Sanitation & Safe Drinking Water	22-23.10.2011	2	45	AC	PWD-DWS
186	Training of BNVs under Lab-to-Land- Batch –VI	27 -29 .10. 2011	3	30	SM	MoRD,Govt. of India

187	Training of BNVs under Lab-to-Land- Batch –VI	27-29 .10. 2011	3	30	SM	MoRD, Govt. of India
188	Information Technology for Office Management	31.10.2011-02.11.2011	3	19	AC	DoPT, GoI
<b>NOVEMBER</b>						
189	Community Participation and Social Mobilisation for Universalization of Elementary Education	1-5 .11. 2011	5	53	SM	NIRD-NERC
190	Safe Drinking Water & Sanitation	1-3.11.2011	3	37	AC	DoPT, GoI
191	Information Technology for Office Management	3-5.11.2011	3	19	AC	DoPT, GoI
192	Training Programme on E-Governance and Project Management	9-11.11.2011	3	52	AC	DoPT, GoI
193	Computer Aided Design	15-19.11.2011	5	23	AC	DoPT, GoI
194	Sensitisation on HIV/AIDS for Motor Transport Drivers (Jeep)	22.11.2011	1	55	ES	TSACS
195	Training of BNVs under Lab-to-Land- Batch –VII & VIII	23-25 .11.2011	3	45	SM	MoRD, Govt of India
196	Natural Resource Management	22-26 .11.2011	5	16	SM	DoPT, GoI
197	Sensitisation on HIV/AIDS for Motor Transport Drivers (Bus & Truck) Driver	23.11.2011	1	40	AC	TSACS
198	Sensitisation on HIV/AIDS for Motor Transport Drivers	24.11.2011	1	60	AC	TSACS
<b>DECEMBER</b>						
199	Training of BNVs under Lab-to-Land- Batch –IX & X	1-3.12 2011	3	45	SM	MoRD, Govt of India
200	Teachers Training on School Safety	08-09.12.2011	2	38	VS	Revenue Deptt.
201	Role of Public Representatives in Disaster Management	12.12.2011	1	23	VS	Revenue Deptt.
202	Capacity Building of Development functionaries on sustainable livelihood under NRLM	12-17.12.2012		55	SM	NIRD-NERC
203	Disaster Risk Reduction in Panchayat Deptt.	13.12.2011	1	25	VS	Revenue Deptt.
204	Training of BNVs under Lab-to-Land- Batch – XI	15-17 December 2011	3	45	SM	MoRD, Govt of India
205	Natural Resource Management	16-20.01.2012	5	30	VS	DoPT (Training for all)
206	Community Based Disaster Risk Management	17-18.01.2012	2	23	VS	Revenue Deptt.
207	Strategies & Programmes for the Development of Weaker Sections	19-23 .12.2011	5	19	SM	NIRD-NERC
<b>JANUARY</b>						
208	Private –Public Partnership(B-I)	9-13. 01. 2012	5	15	SM	DoPT, GoI
209	Information Technology for Office Management	10-14.01.2012	5	23	AC	DoPT, GoI
210	Information Technology for Office Management	16-20.01.2012	5	15	AC	DoPT, GoI
211	Gender in Disaster Management	19.01.2012	1	20	VS	Revenue Deptt.
212	Safe Drinking Water & Sanitation	19-21.01.2012	3	16	AC	DoPT, GoI
213	Safe Drinking Water & Sanitation	19-21.01.2012	3	10	AC	DoPT, GoI
214	Vulnerability Analysis of Buildings	20.01.2012	1	20	VS	Revenue Deptt.
215	School Safety	21.01.2012	1	37	VS	Revenue Deptt.
216	Induction Training for TCS Gr.II (P) 2011	24.01.12-24.04.2012	3month	20	ELS	DOPT
217	Information Technology for Office Management	24-31.1.2012	8	20	AC	DoPT, GoI
218	Safe Drinking Water & Sanitation	24-27.01.2012	4	11	AC	DoPT, GoI
219	Private Public Partnership(B-II)	30.01.2012-03.02.2012	5	19	SM	DOPT
220	State Level Training Programme on Computerized	30.01.2012	1	17	AC	DoPT, GoI
221	State Level Training Programme on Computerized	31.01.2012		15	AC	DoPT, GoI
<b>FEBRUARY</b>						
222	Information Technology for Office Management	06-10.02.2012	5	19	AC	DoPT, GoI
223	Early Warning and Dissemination	08.02.2012	1	25	VS	Revenue Deptt.
224	Communication Management	09.02.2012	1	24	VS	Revenue Deptt.
225	EOC Management	10.02.2012	1	24	VS	Revenue Deptt.
226	Information Technology for Office Management	14-18.02.2012	5	23	AC	DoPT, GoI
227	Administrative and Managerial Skill	21-25.02.2012	5	21	AC	DoPT, GoI
228	State Level Sensitization on Drinking Water Supply	21 <sup>st</sup> Feb. 2012	1	25	AC	DoPT, GoI
229	Sensitization on sanitation & Hygiene	22 <sup>nd</sup> Feb. 2012	1	25	AC	DoPT, GoI

230	Self Awareness & Stress Management (I)	23-25.02.2012	2	15	SM	DOPT
231	Self Awareness & Stress Management (II)	23-25.02.2012	2	18	SM	DOPT
232	Facilitation Skill	27-29.02.2012	3	21	AC	DoPT,GoI
233	DRR in RD Scheme focusing on IAY and NREGA s	29.02.2012	1	51	VS	Revenue Deptt.
<b>MARCH</b>						
234	Seminar on Fund Flow Pattern of IAY	6-7.02.2012	2	12	SM	NIRD-NERC
235	Workshop on DRR	07.03.2012	1	34	VS	Revenue Deptt.
236	Community Mobilization for demand driven works under MGREGA	12-16.03.2012	5	53	SM	NIRD-NERC
237	Health Management (B-II)	12-16.03.2012	3	21	SM	DOPT
238	Basic Computer Training	20-24.03.2012	5	25	AC	DoPT,GoI
239	Basic Computer Training	26-30.03.2012	5	25	AC	DoPT,GoI
240	Administrative and Managerial Skill	27-31.3.2012	5	25	AC	DoPT,GoI
241	Training of BNV under Lab-to-Land Batch-XII	27th March 2012	1	101	SM	MoRD, GoI
242	Training of BNV under Lab-to-Land Batch -XIII	28th March 2012	1	97	SM	MoRD, GoI
243	Safe Drinking Water & Sanitation for PRIs	29-31.03.2012	3	25	AC	DoPT,GoI

**Course Directors**

ES - Smt Elizabeth Sanglina, Asst. Professor

AC - Smt Arpita Chaudhuri, Asst. Professor

VS - Smt Vandana Sinha, Asst. Professor

SM - Smt Sudakhina Mitra, Asst. Professor