

## SIPARD /STATE SPONSORED TRAINING CALENDAR 2017-18 & 2018-19

Sl_No	Title of the Course	Start Date	End Date	Client Department	Sponsoring Agency	Venue	Course Director
1	Preparation of Departmental Disaster Management Plan	11.7.2017	13.7.2017	Revenue (Disaster Management)	Revenue (Disaster Management)	SIPARD	Elizabeth L. Sangliana elmuani@gmail.com
2	Protective Acts and Rules	12.7.2017	14.7.2017	Social Welfare and Social Education	Social Welfare and Social Education	SIPARD	Elizabeth L. Sangliana elmuani@gmail.com
3	Right to Information Act	17-7-17	18-7-17	All Departments	SIPARD	SIPARD	Arpita Chaudhuri arpita.chaudhuri@nic.in
4	Training on community Participation and Leadership Development for CDPOs	19.7.2017	21.7.2017	Social Welfare and Social Education	Social Welfare and Social Education	SIPARD	Elizabeth L. Sangliana elmuani@gmail.com
5	Training on Government e Marketing (GeM)	20-7-17	21-7-17	All Departments	SIPARD	SIPARD	Arpita Chaudhuri arpita.chaudhuri@nic.in
6	Saving water bodies and tapping surface water	20.7.2017	22.7.2017	PWD(WR)	SIPARD	SIPARD	Elizabeth L. Sangliana elmuani@gmail.com
7	Computer Application for Office Management	24-7-17	28-7-27	All Departments	SIPARD	SIPARD	Arpita Chaudhuri arpita.chaudhuri@nic.in
8	Role of NSS and Swachh Bharat for Teachers	26.7.2017	28.7.2017	Education (Youth Affairs and Sports)	SIPARD	SIPARD	Elizabeth L. Sangliana elmuani@gmail.com
9	Role of NSS and Swachh Bharat for Teachers	2.8.2017	4.8.2017	Education (Youth Affairs and Sports)	SIPARD	SIPARD	Elizabeth L. Sangliana elmuani@gmail.com
10	Building bylaws and Municipal Rules	4.8.2017	5.8.2017	Urban Dev	SIPARD	SIPARD	Elizabeth L. Sangliana elmuani@gmail.com
11	Panchayat Fund Management	7/8/2017	9/8/2017	Panchayat Department	SIPARD	SIPARD	Rajib Malakar rajib.malakar@nic.in
12	Preparation of Micro Plan at Village level	7.8.2017	9.8.2017	Forest	Forest	SIPARD	Elizabeth L. Sangliana elmuani@gmail.com
13	Creating Presentation through PowerPoint	17-8-17	19-8-17	All Departments	SIPARD	SIPARD	Arpita Chaudhuri arpita.chaudhuri@nic.in
14	Training on Arbitration & Conciliation Act, 1996	17.8.2017	19.8.2017	PWD (R&B) and all other PWD wings	PWD (R&B)	SIPARD	Elizabeth L. Sangliana elmuani@gmail.com
15	Computer Application for Office Management	21-8-17	25-8-17	All Departments	SIPARD	SIPARD	Arpita Chaudhuri arpita.chaudhuri@nic.in
16	Combating Environment Degradation through Rehabilitation of Degraded Forests/Plantation Areas	21.8.2017	23.8.2017	Forest/Sc & Technology/Revenue/Dis t. Admn etc	Forest and Revenue (Disaster Management)	SIPARD	Elizabeth L. Sangliana elmuani@gmail.com

17	Office Procedure : Noting and Drafting for Field Officers	22.08.2017	24.08.2017	All Departments	SIPARD	SIPARD	Sudakhina Mitra sudakhina.24@gov.in
18	TOT on Behavioural Skills for Group-D employees	22.08.2017	24.08.2017	All Departments	SIPARD	SIPARD	Sudakhina Mitra sudakhina.24@gov.in
19	Arsenic/Iron Removal and Water Testing	23.8.2017	25.8.2017	PWD (DWS)	SIPARD	SIPARD	Elizabeth L. Sangliana elmuani@gmail.com
20	Business Development Plan preparation for Co-Operative Entp.	29/8/2017	31/8/2017	Co-operative Societies	SIPARD	South Tripura District Co-Op. Soc.	Rajib Malakar rajib.malakar@nic.in
21	Reclaiming forests through dumping grounds	28.8.2017	30.8.2017	Forest	SIPARD/ Revenue (Disaster Management)	SIPARD	Elizabeth L. Sangliana elmuani@gmail.com
22	Social Audit for Mid day Meal	28.08.2017	30.08.2017	All Departments	Elementary Education	SIPARD	Sudakhina Mitra sudakhina.24@gov.in
23	Training on TSP / SCP Budgetary allocation	28.8.2017	30.8.2017	TWD & SCWD	TWD & SCWD	SIPARD	Elizabeth L. Sangliana elmuani@gmail.com
24	Road Construction and Maintenance in general with special reference to Hilly Roads	29.8.2017	31.8.2017	PWD (R&B) Department	PWD (R&B)	SIPARD	Elizabeth L. Sangliana elmuani@gmail.com
25	Participatory Village Development Plan under GPDP	4/9/2017	6/9/2017	Panchayat Department	SIPARD	SIPARD	Rajib Malakar rajib.malakar@nic.in
26	Database Management through MS Access	4/9/2017	8/9/2017	All Departments	SIPARD	SIPARD	Arpita Chaudhuri arpita.chaudhuri@nic.in
27	Rural Tourism : Prospects and Possibilities	4.9.2017	5.9.2017	Tourism	SIPARD/ Revenue (Disaster Management)	SIPARD	Elizabeth L. Sangliana elmuani@gmail.com
28	Office Procedure for Secretariat Staff	4.09.2017	6.09.2017	All Departments	SIPARD	SIPARD	Sudakhina Mitra sudakhina.24@gov.in
29	Building Maintenance and Management	6.9.2017	8.9.2017	PWD (R&B)	PWD (R&B)	SIPARD	Elizabeth L. Sangliana elmuani@gmail.com
30	TOT on Behavioural Skills for Group-D employees	11.09.2017	13.09.2017	All Departments	SIPARD	SIPARD	Sudakhina Mitra sudakhina.24@gov.in
31	Analysis of Financial Statement	14-9-17	16-9-17	All Departments	SIPARD	SIPARD	Arpita Chaudhuri arpita.chaudhuri@nic.in
32	Use of GIS in Disaster Management	20.9.2017	22.9.2017	Revenue (Disaster Management)	Revenue (Disaster Management)	SIPARD	Elizabeth L. Sangliana elmuani@gmail.com
33	Gender Budgeting	20-9-17	22-9-17	Urban Development/ PWD Department	DoPT, GoI	SIPARD	Elizabeth L. Sangliana elmuani@gmail.com

34	Financial and Administrative Management of Co-Operatives	21/09/2017	23/09/2017	Co-operative Societies	SIPARD	North Tripura District Co-Op. Soc.	Rajib Malakar rajib.malakar@nic.in
35	ToT for Labour Inspectors for On-line Registration	22-9-17	23-9-17	Labour Department	SIPARD	SIPARD	Arpita Chaudhuri arpita.chaudhuri@nic.in
36	Managing Office Calculation through MS Excel	9/10/2017	11/10/2017	All Departments	SIPARD	SIPARD	Arpita Chaudhuri arpita.chaudhuri@nic.in
37	Training on Handling Court Matters	9.10.2017	11.10.2017		SIPARD	SIPARD	Sudakhina Mitra sudakhina.24@gov.in
38	Water Metering and Water Economics	11.10.2017	13.10.2017	PWD (DWS)	SIPARD/Revenue	SIPARD	Elizabeth L. Sangliana elmuani@gmail.com
39	Combating Air, Water, Land and Sound Pollution	16.10.2017	18.10.2017	Science, Technology and Environment	Revenue	SIPARD	Elizabeth L. Sangliana elmuani@gmail.com
40	Right to Information Act	16-10-17	17-10-17	All Departments	SIPARD	SIPARD	Arpita Chaudhuri arpita.chaudhuri@nic.in
41	Training of Labour Act & Labour Laws	16.10.2017	18.10.2017	All Departments	SIPARD	SIPARD	Sudakhina Mitra sudakhina.24@gov.in
42	Computer Application for Office Management	23-10-17	27-10-17	All Departments	SIPARD	SIPARD	Arpita Chaudhuri arpita.chaudhuri@nic.in
43	Maintenance of Rural Infrastructure and retrofitting	23/10/2017	25/10/2017	Rural Development Department	SIPARD	SIPARD	Rajib Malakar rajib.malakar@nic.in
44	Training on Computer Application and soft skill for Ministerial Staff	23-10-17	27-10-17	All Departments	SIPARD	SIPARD	Arpita Chaudhuri arpita.chaudhuri@nic.in
45	Implementation of RTE Act & 17 point Programme	23.10.2017	25.10.2017	All Departments	Elementary Education	SIPARD	Sudakhina Mitra sudakhina.24@gov.in
46	Climate Change and Vulnerabilities	25.10.2017	27.10.2017	Science, Technology and Environment	Revenue	SIPARD	Elizabeth L. Sangliana elmuani@gmail.com
47	Use of Information Technology in Transport System	30.10.2017	1.11.2017	Transport	SIPARD	SIPARD	Elizabeth L. Sangliana elmuani@gmail.com
48	Induction training programme for newly recruited Junior Engineers (Batch – I)	1.11.2017	15.11.2017	PWD (R&B) Department	PWD (R&B)	SIPARD	Elizabeth L. Sangliana elmuani@gmail.com
49	Training on E-Procurement	1/11/2017	2/11/2017	All Departments	SIPARD	SIPARD	Arpita Chaudhuri arpita.chaudhuri@nic.in
50	Training on National Green Tribunal Laws	2.11.2017	4.11.2017	Science, Technology and Environment	Science, Technology and Environment	SIPARD	Elizabeth L. Sangliana elmuani@gmail.com

51	Office Procedure : Noting and Drafting for Field Officers	2.11.2017	4.11.2017	All Departments		SIPARD	Sudakhina Mitra sudakhina.24@gov.in
52	Post Harvest Technology	6/11/2017	8/11/2017	Agriculture Department	SIPARD	SIPARD	Rajib Malakar rajib.malakar@nic.in
53	Computer Application for Office Management	6/11/2017	10/11/2017	All Departments	SIPARD	SIPARD	Arpita Chaudhuri arpita.chaudhuri@nic.in
54	Up-gradation of skill for departmental Reporters	6.11.2017	8.11.2017	ICA	ICA	SIPARD	Elizabeth L. Sangliana elmuani@gmail.com
55	Government Budget and Accounting Procedure	6.11.2017	8.11.2017	All Departments		SIPARD	Sudakhina Mitra sudakhina.24@gov.in
56	Workshop on Protecting rivers and streams from environmental degradation	10.11.2017		PWD(WR) )& PWD(DWS) and other concerned Deptts	PWD(WR)	SIPARD	Elizabeth L. Sangliana elmuani@gmail.com
57	Communication Skills for Medical Officers	12.11.2017	14.11.2017	All Departments	Health Department	SIPARD	Sudakhina Mitra sudakhina.24@gov.in
58	Training on Government e Marketing (GeM)	13-11-17	14-11-17	All Departments	SIPARD	SIPARD	Arpita Chaudhuri arpita.chaudhuri@nic.in
59	Training on Computer Application and soft skill for Ministerial Staff	13-11-17	18-11-17	All Departments	SIPARD	SIPARD	Arpita Chaudhuri arpita.chaudhuri@nic.in
60	Panchayat Fund Management	20/11/2017	22/11/2017	Agriculture Department	SIPARD	PRTI North	Rajib Malakar
61	Urban Planning through GIS	20-11-17	22-11-17	Urban Development/ PWD Department	DoPT, GoI	SIPARD	Arpita Chaudhuri arpita.chaudhuri@nic.in
62	Induction training programme for newly recruited Junior Engineers (Batch – II)	20.11.2017	8.12.2017	PWD (R&B) Department	PWD (R&B)	SIPARD	Elizabeth L. Sangliana elmuani@gmail.com
63	Store Management	20.11.2017	22.11.2017	All Departments	SIPARD & Health Department	SIPARD	Sudakhina Mitra sudakhina.24@gov.in
64	Basic First Aid, Search and Rescue	4.12.2017	6.12.2017	Revenue (Disaster Management)	Revenue (Disaster Management)	SIPARD	Elizabeth L. Sangliana elmuani@gmail.com
65	Agricultural Marketing	4/12/2017	6/12/2017	Agriculture Department	SIPARD	SIPARD	Rajib Malakar rajib.malakar@nic.in
66	Computer Application for Office Management	4/12/2017	8/12/2017	All Departments	SIPARD	SIPARD	Arpita Chaudhuri arpita.chaudhuri@nic.in
67	Sensitization on Tribal Welfare Schemes	5.12.2017	7.12.2017	TWD	TWD	SIPARD	Elizabeth L. Sangliana elmuani@gmail.com
68	Induction training programme for newly recruited Junior Engineers (Batch – III)	11.12.2017	30.12.2017	PWD (R&B) Department	PWD (R&B)	SIPARD	Elizabeth L. Sangliana elmuani@gmail.com

69	Right to Information Act	11/12/2017	12/12/2017	All Departments	SIPARD	SIPARD	Arpita Chaudhuri arpita.chaudhuri@nic.in
70	Urban Solid and Liquid Waste Management and Garbage Disposal for prevention of urban flooding	11.12.2017	13.12.2017	Revenue	Revenue	SIPARD	Elizabeth L. Sangliana elmuani@gmail.com
71	Sanitation Concern in Urban Planning	14-12-17	16-12-17	Urban Development/ PWD Department	DoPT, GoI	SIPARD	Sudakhina Mitra sudakhina.24@gov.in& Rajib Malakar
72	Creating Presentation through PowerPoint	14-12-17	16-12-17	All Departments	SIPARD	SIPARD	Arpita Chaudhuri arpita.chaudhuri@nic.in
73	Participatory Village Development Plan under GPDP	18/12/2017	20/12/2017	Panchayat Department	SIPARD	SIPARD	Rajib Malakar rajib.malakar@nic.in
74	Database Management through MS Access	18-12-17	22-12-17	All Departments	SIPARD	SIPARD	Arpita Chaudhuri arpita.chaudhuri@nic.in
75	Improved Technologies for Organic Farming	18.12.2017	20.12.2017	Bio Technology	Bio Technology	SIPARD	Elizabeth L. Sangliana elmuani@gmail.com
76	Research Methodology and Evaluation Criteria	20.12.2017	22.12.2017	TRI	SIPARD	SIPARD	Elizabeth L. Sangliana elmuani@gmail.com
77	Financial and Administrative Management for Co-operatives	20.12.2017	22.12.2017	Co-operative Department	SIPARD	SIPARD	Sudakhina Mitra sudakhina.24@gov.in
78	Office Procedure : Noting and Drafting for Field Officers	3.01.2018	5.01.2018	All Departments	SIPARD	SIPARD	Sudakhina Mitra sudakhina.24@gov.in
79	Analysis of Financial Statement	4/1/2018	6/1/2018	All Departments	SIPARD	SIPARD	Arpita Chaudhuri arpita.chaudhuri@nic.in
80	Management of Cold Storages	8/1/2018	10/1/2018	Agriculture Department	SIPARD	SIPARD	Rajib Malakar rajib.malakar@nic.in
81	Training on Government e Marketing (GeM)	11/1/2018	12/1/2018	All Departments	SIPARD	SIPARD	Arpita Chaudhuri arpita.chaudhuri@nic.in
82	Office Procedure : Noting and Drafting for Secretariat Staff	11.01.2018	13.01.2018	All Departments	SIPARD	SIPARD	Sudakhina Mitra sudakhina.24@gov.in
83	Computer Application for Office Management	15-1-18	19-1-18	All Departments	SIPARD	SIPARD	Arpita Chaudhuri arpita.chaudhuri@nic.in
84	Induction training programme for newly recruited Junior Engineers (Batch – IV)	15.1.2018	3.2.2018	PWD (R&B) Department	PWD (R&B)	SIPARD	Elizabeth L. Sangliana elmuani@gmail.com
85	Social Audit for Mid day Meal	16.01.2018	18.01.2018	All Departments	Elementary Education	SIPARD	Sudakhina Mitra sudakhina.24@gov.in
86	Preparation of Departmental Annual Plan at Project level	18.1.2018	20.1.2018	Social Welfare and Social Education	Social Welfare and Social Education	SIPARD	Elizabeth L. Sangliana elmuani@gmail.com

87	Employment Potential in Tripura	20.01.2018	22.01.2018	All Departments	SIPARD	SIPARD	Sudakhina Mitra sudakhina.24@gov.in
88	Development of Planting Materials and Seed production	22/1/2018	24/1/2018	Agriculture Department	SIPARD	SIPARD	Rajib Malakar rajib.malakar@nic.in
89	Office Procedure : Noting and Drafting for Field Officers	27.01.2018	29.01.2018	All Departments	SIPARD	SIPARD	Sudakhina Mitra sudakhina.24@gov.in
90	Right to Information Act	29-1-18	30-1-18	All Departments	SIPARD	SIPARD	Arpita Chaudhuri arpita.chaudhuri@nic.in
91	Workshop on use of Information Technology in Transport	29-1-18		Transport Department	SIPARD	SIPARD	Arpita Chaudhuri arpita.chaudhuri@nic.in
92	Training on Street Vendor Act & Rules	29.1.2018	31.1.2018	Urban Dev	Urban Dev	SIPARD	Elizabeth L. Sangliana elmuani@gmail.com
93	Training of Labour Act & Labour Laws	2.02.2018	4.02.2018	All Departments	SIPARD	SIPARD	Sudakhina Mitra sudakhina.24@gov.in
94	Training on E-Procurement	5/2/2018	6/2/2018	All Departments	SIPARD	SIPARD	Arpita Chaudhuri arpita.chaudhuri@nic.in
95	Panchayat Fund Management	5/2/2018	7/2/2018	Panchayat Department	SIPARD	PRTI Gomti	Rajib Malakar
96	Computer Application for Office Management	5/2/2018	9/2/2018	All Departments	SIPARD	SIPARD	Arpita Chaudhuri arpita.chaudhuri@nic.in
97	Government Budget and Accounting Procedure	10.02.2018	12.02.2018	All Departments	SIPARD	SIPARD	Sudakhina Mitra sudakhina.24@gov.in
98	Managing Office Calculation through MS Excel	12/2/2018	14-2-17	All Departments	SIPARD	SIPARD	Arpita Chaudhuri arpita.chaudhuri@nic.in
99	Office Procedure : Noting and Drafting for Secretariat Staff	16.02.2018	18.02.2018	All Departments	SIPARD	SIPARD	Sudakhina Mitra sudakhina.24@gov.in
100	Maintenance of Rural Infrastructure and retrofitting	19/2/2017	21/2/2017	Rural Development Department	SIPARD	PRTI Dhalai	Rajib Malakar rajib.malakar@nic.in
101	Training on Handling of Court Matters	22.02.2018	24.02.2018	All Departments	SIPARD	SIPARD	Sudakhina Mitra sudakhina.24@gov.in
102	Financial and Administrative Management for Co-operatives	26.02.2018	28.02.2018	All Departments	SIPARD	SIPARD	Sudakhina Mitra sudakhina.24@gov.in
103	TOT on Behavioural Skills for Group-D employees	2.03.2018	4.03.2018	All Departments	SIPARD	SIPARD	Sudakhina Mitra sudakhina.24@gov.in
104	Computer Application for Office Management	3/3/2017	8/3/2018	All Departments	SIPARD	SIPARD	Arpita Chaudhuri arpita.chaudhuri@nic.in

105	Design of Safer Roads	5.3.2017	7.3.2017	PWD (R&B) Department	PWD (R&B)/SIPARD	SIPARD	Elizabeth L. Sangliana elmuani@gmail.com
106	Implementation of RTE Act & 17 point Programme	6.03.2018	8.03.2018	All Departments	Elementary Education	SIPARD	Sudakhina Mitra sudakhina.24@gov.in
107	Emergency Services during Disaster	12.03.2018	14.03.2018	All Departments	SIPARD	SIPARD	Sudakhina Mitra sudakhina.24@gov.in
108	Negotiation Skills and Settlement of Disputes for Factories and Boilers	20.03.2018	22.03.2018	All Departments	SIPARD	SIPARD	Sudakhina Mitra sudakhina.24@gov.in
109	Office Procedure : Noting and Drafting for Secretariat Staff	25.03.2018	27.03.2018	All Departments	SIPARD	SIPARD	Sudakhina Mitra sudakhina.24@gov.in
110	Training on Government e Marketing (GeM)	1/4/2018	3/4/2018	All Departments	SIPARD	SIPARD	Arpita Chaudhuri arpita.chaudhuri@nic.in
111	Store Management	4.04.2018	6.04.2018	All Departments	SIPARD & Health	SIPARD	Sudakhina Mitra sudakhina.24@gov.in
112	Training on Computer Application and soft skill for Ministerial Staff	7/4/2018	11/4/2018	All Departments	SIPARD	SIPARD	Arpita Chaudhuri arpita.chaudhuri@nic.in
113	Basic Computer application in Bangla Software (Amar Bangla & Leap Office)	7/4/2018	9/4/2018	All Departments	SIPARD	SIPARD	Arpita Chaudhuri arpita.chaudhuri@nic.in
114	TOT on Behavioural Skills for Group-D employees	10.04.2018	12.04.2018	All Departments	SIPARD	SIPARD	Sudakhina Mitra sudakhina.24@gov.in
115	Communication Skills for Medical Officers	16.04.2018	18.04.2018	All Departments	Health	SIPARD	Sudakhina Mitra sudakhina.24@gov.in
116	Orientation Training on Behavioural Skills for Group –D Employees	20.04.2018	22.04.2018	All Departments	SIPARD	SIPARD	Sudakhina Mitra sudakhina.24@gov.in
117	Training on safety Rules and Hazard Free Working Conditions	26.04.2018	28.04.2018	All Departments	SIPARD & Health Department	SIPARD	Sudakhina Mitra sudakhina.24@gov.in
118	Hospital Waste Management	3.05.2018	5.05.2018	All Departments	Health Department	SIPARD	Sudakhina Mitra sudakhina.24@gov.in
119	Basic Computer application in Bangla Software (Amar Bangla & Leap Office)	4/5/2018	6/5/2018	All Departments	SIPARD	SIPARD	Arpita Chaudhuri arpita.chaudhuri@nic.in
120	Training on Computer Application and soft skill for Ministerial Staff	9/6/2018	13-6-18	All Departments	SIPARD	SIPARD	Arpita Chaudhuri arpita.chaudhuri@nic.in
121	GIS and remote sensing technology for Forest Department	9/6/2017	11/6/2017	All Departments	SIPARD	SIPARD	Arpita Chaudhuri arpita.chaudhuri@nic.in

***Training dates are tentative and adequate intimation will be made in case of change in date.***